

| Communication: Writing and Presenting Organization • Originality of ideas Command of language • Mastery of conventions of English | |
|---|--|
| Novice | Organizes ideas in simple formats such as lists, outlines or summaries with support. Needs support to go beyond summary of facts to ideas or positions. Uses everyday language and simple vocabulary to describe or discuss. Uses the forms of spoken language in both writing and presenting. Needs support to edit work. |
| Apprentice | Makes use of simple organizational patterns: introduction, body and conclusion, order of events. Begins to form ideas or state a position: likes and dislikes, agreement, disagreement, in a short and direct manner lacking supporting details. Writes or speaks in a simple manner. Communicates using a number of the basic conventions of language. Peer-edits for errors; reviews work for content and/or form with assistance. |
| Practitioner | Organizes material with a clear, well-defined structure. Develops ideas or positions of his or her own. Uses a style or tone appropriate to the assignment; uses a range of vocabulary to convey purpose. Communicates (writes, speaks, presents) using many of the conventions of spoken or written language. Revises to make ideas or organization clearer. |
| Expert | Uses sophisticated approaches to organizing materials: strong openings, supporting details and thought-provoking conclusions. Develops ideas or positions that are striking, original and well-documented. Uses an appropriate style, tone, format or genre with consistency. Uses vocabulary that highlights meaning; experiments with literary techniques such as analogies, metaphors and imagery that under score meaning or position. Communicates (writes, speaks, presents) with an excellent command of the conventions of spoken or written language. Self-edits, responds positively to critique and is willing to revise and rewrite. |

Exemplars K-12 We Set the Standards!